



## NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps Oklahoma Service Opportunity I

### POSITION OVERVIEW:

**Position Name:** NACDD Public Health AmeriCorps Service Member

**Position Type/Hours:** Three Quarter Time/1200 hours

**Service Location:** Oklahoma State Department of Health  
123 Robert S Kerr Ave., Suite 1702, OKC, OK 73102

**Living Allowance:** \$8,074.00

**Education Award:** \$5,176.50

**Total Award:** \$13,250.50

### PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on improving the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 59 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with State Health Departments, local health departments, other community-based organizations, and/or local YMCAs or YMCA State Alliances, Service Members will be placed across twenty states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

### SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

This position will support the Oklahoma State Department of Health's Community Analysis and Linkages Department's Physical Activity efforts with employers, schools, tribal, and other community partners. Oklahoma State Department of Health's mission is to "To protect and promote health, to prevent disease and injury, and to cultivate conditions by which Oklahomans can thrive."

This position will work closely on the Oklahoma State Approaches to Addressing Arthritis Cooperative Agreement, "Healthy School Environments Technical Assistance" grant, and employee wellness. General responsibilities include:

- Assist program staff in increasing availability and accessibility of Walk with Ease and Tai Chi: Moving for Better Balance
- Attend one-on-one meetings with partners
- Attend monthly Walk with Ease and Tai Chi: Moving for Better Balance partner Open Office Hour calls
- Attend Tai Chi: Moving for Better Balance instructor trainings (as scheduled)
- Assist program staff with completing pre and post observation of physical activity for students at 10 schools prior to and after the Painted Playspaces intervention.
- Assist with tracking and analyzing participation and outcomes of Painted Playspaces
- Assist with employee wellness physical activity challenges and education
- Develop a physical activity toolkit for OSDH supervisors to increase physical activity among staff

### **DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:**

- Hybrid service hours: one in office day per week including additional in-office training and orientation during first month.
- Service hours are to be completed Monday-Friday between the hours of 7:00am and 5:00pm time.
- A maximum of 20% of service hours may be training, education, or other similar approved activities
- A maximum of 10% of service hours may be fundraising activities

### **DESIRED SKILLS & COMPETENCIES**

- Knowledge and/or experience with physical activity guidelines, programs that address that physical inactivity, and equity concerns within this space.
- Ability to work independently as a self-starter who is willing to learn and do new things.
- Strong organizational skills, written communication skills, and the ability to complete basic research/data review to inform gathering/creation of resources.
- Computer and online/IT skills including using Microsoft Office suite (Word, PPT, etc.), Smartsheet, Zoom, Google.

### **NON-DISCRIMINATION NOTICE**

- The NACDD PHA program operates in accordance with federal and AmeriCorps program requirements on non-discrimination. In accordance with applicable laws and regulations, the NACDD PHA program prohibits all forms of discrimination and harassment based on the protected categories of race, color, national origin, sex, age, religion, sexual orientation, disability (mental or physical), gender identity or expression, political affiliation, marital or parental status, reprisal, pregnancy, genetic information (including family medical history), military service, or their submission of a complaint. NACDD's compliance history is available upon request.

### **REQUIRED COMMITMENT**

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
  - The service year is anticipated to begin 02/03/2025 and end 02/02/2026.

### **ORIENTATION AND TRAINING**

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

### **EVALUATION AND REPORTING**

PHA Service Members will:

- Complete quarterly assessments of the PHA Program including their Host Site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Site supervisor
- Be required to submit service timesheets biweekly

## PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent
- Be a citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live within commutable distance of the Host Site to accommodate a hybrid service schedule

## OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Must be willing to comply with all Host Site vaccination requirements, including for COVID-19
- Applicants must be prepared to adhere to the policies and procedures of the host site.

## PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$8,074.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

## HOW TO APPLY

- **Submit Your Application by 12/20/24:** Complete and submit the NACDD Public Health AmeriCorps Program Application through the following Smartsheet link:  
<https://app.smartsheet.com/b/form/766fd3822c5942aa909458fef11dd12a>

## FOR MORE INFORMATION

- Tierney Thomison, Public Health AmeriCorps Program Manager, National Association of Chronic Disease Directors ([tthomison@chronicdisease.org](mailto:tthomison@chronicdisease.org)) and Chelsea Cole, Public Health AmeriCorps Senior Program Coordinator ([ccole@chronicdisease.org](mailto:ccole@chronicdisease.org))
- [NACDD Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors \(NACDD\)](#)