



## NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps New Jersey Service Opportunity I

### POSITION OVERVIEW:

**Position Name:** NACDD Public Health AmeriCorps Service Member

**Position Type/Hours:** Three Quarter Time/1200 hours

**Service Location:** St John United Methodist Church  
680 Fordville Road, Bridgeton, New Jersey 08302

**Living Allowance:** \$8,074.00

**Education Award:** \$5,176.50

**Total Award:** \$13,250.50

### PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on improving the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 59 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with State Health Departments, local health departments, other community-based organizations, and/or local YMCAs or YMCA State Alliances, Service Members will be placed across twenty states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

### SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

PHA Service Member will support the St. John United Methodist Church in activities supporting social services provided to the original land dwellers of Lenape in Cumberland County (southern New Jersey), the Nanticoke Lenni Lenape Native American community. Lenape has the lowest per capita income in the State of New Jersey. They Service Member will support nutrition and food security services as well as clothing distribution services. They will participate in hands-on services such as food access and distribution. The Service Member will also receive training focused on food bank services not only from the distribution point of view, but the acquisition of fresh fruits and vegetables and other healthy foods. They will become familiar with valuable food and nutrition resources in the State, especially the Community Food Bank of New Jersey and Summer Food Program. Specific service functions and responsibilities include:

- Conduct outreach to the targeted community, including health care providers
- Organize and distribute food to the community of more than 300 recipient families including in excess of 1800 individuals
- Track and monitor records required by the US Department of Agriculture for each enrolled household
- Establish a computerized client enrollment and participation system (OASIS), and

Assist in developing a mobile produce stand to visit local neighborhoods

## DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:

- Hybrid, usual service hours will be 80% onsite and 20% virtual.
- Service hours are to be completed Monday-Friday between the hours of 8:00am and 5:00pm ET time.
- A maximum of 20% of service hours may be training, education, or other similar approved activities
- A maximum of 10% of service hours may be fundraising activities

## DESIRED SKILLS & COMPETENCIES

- Proficiency with computerized recordkeeping systems including WORD, EXCEL and Microsoft platforms,
- Experience with a culturally diverse rural environment, primarily Native American with various mixed cultural groups of Latino, African American and Caucasian families,
- Willing and able to travel within the community, and
- Health and nutrition education experience preferred, and Bilingual Spanish-English a plus

## NON-DISCRIMINATION NOTICE

- The NACDD PHA program operates in accordance with federal and AmeriCorps program requirements on non-discrimination. In accordance with applicable laws and regulations, the NACDD PHA program prohibits all forms of discrimination and harassment based on the protected categories of race, color, national origin, sex, age, religion, sexual orientation, disability (mental or physical), gender identity or expression, political affiliation, marital or parental status, reprisal, pregnancy, genetic information (including family medical history), military service, or their submission of a complaint. NACDD's compliance history is available upon request

## REQUIRED COMMITMENT

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
  - The service year begins 10/07/2024 and ends 10/06/2025.

## ORIENTATION AND TRAINING

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Service Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

## EVALUATION AND REPORTING

PHA Service Members will:

- Complete quarterly assessments of the PHA Program including their Host Site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Site supervisor
- Be required to submit service timesheets biweekly

## PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent

- Be a citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live within commutable distance of the Host Site to accommodate a hybrid service schedule

#### OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Preferred: Upper level (3rd or 4th year) undergraduate student or graduate level student enrolled at a college or university pursuing a public health degree or related degree or recent graduate
- Required: Compliance with all Host Service Site vaccination requirements, including for COVID-19

#### PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$7,144.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

#### HOW TO APPLY

- **Submit Your Application by 8/30/24:** Complete and submit the NACDD Public Health AmeriCorps Program Application through the following Smartsheet link:  
<https://app.smartsheet.com/b/form/766fd3822c5942aa909458fef11dd12a>

#### FOR MORE INFORMATION

- Tierney Thomison, Public Health AmeriCorps Program Manager, National Association of Chronic Disease Directors ([tthomison@chronicdisease.org](mailto:tthomison@chronicdisease.org)) and Chelsea Cole, Public Health AmeriCorps Senior Program Coordinator ([ccole@chronicdisease.org](mailto:ccole@chronicdisease.org))
- [NACDD Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors \(NACDD\)](#)