



NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps California Service Opportunity I

POSITION OVERVIEW:

Position Name: NACDD Public Health AmeriCorps Service Member

Position Type/Hours: Three Quarter Time/1200 hours

Service Location: Alameda County Public Health Department
1100 San Leandro Blvd., San Leandro, CA 94577

Living Allowance: \$8,074.00

Education Award: \$5,176.50

Total Award: \$13,250.50

PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on improving the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 59 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with State Health Departments, local health departments, other community-based organizations, and/or local YMCAs or YMCA State Alliances, Service Members will be placed across twenty states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

The Alameda County Public Health Department (ACPHD) has earned local and national recognition as a leader to achieve health equity. Each year we serve tens of thousands, focusing on those disproportionately impacted by poor health outcomes, lack of opportunity, and structural racism. ACPHD's vision centers racial and economic equity: "everyone in Alameda County, no matter who you are, where you live, how much money you make, or the color of your skin, leads a healthy, fulfilling and productive life."

ACPHD actively promotes professional development through internships, apprenticeships, and volunteer opportunities. The department has established partnerships with local high schools and community colleges, universities across the country, and the Centers for Disease Control and Prevention (CDC). These initiatives have helped ACPHD build the necessary infrastructure to address the complex and expanding public health needs of its communities. Hosted by the Quality Improvement and Accreditation Division, the Public Health AmeriCorps (PHA) program volunteers will support ACPHD's programmatic and policy work, contributing to the overall goal of enhancing public health outcomes in Alameda County.

Service Member duties may include:

1. Assist with researching, planning, recommending, and implementing projects in a variety of areas that may include financial and budget analysis.
2. Assist in managing operational, technical, or administrative projects within the Public Health Department.
3. Assist with performing work requiring technical expertise and/or knowledge.
4. Assist with collecting data and information, analyzing data, and preparing written reports.
5. Assist in preparing budgets and contracts.
6. Assist with preparing content and communications material in anticipation for conducting presentations.

7. Serve on committees and represents the department/agency in a variety of settings.
8. May perform other duties as assigned.

DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:

1. Hybrid service hours (20-40% on site, depending on the program).
2. Service hours are to be completed Monday-Friday between the hours of 8:00am and 5:00pm time.
3. A maximum of 20% of service hours may be training, education, or other similar approved activities
4. A maximum of 10% of service hours may be fundraising activities

DESIRED SKILLS & COMPETENCIES

1. Demonstrate logical reasoning, draw valid conclusions, and make appropriate recommendations.
2. Communicate effectively, both orally and in writing.
3. Knowledge of principles, practices, methods, and techniques of report preparation.

NON-DISCRIMINATION NOTICE

The NACDD PHA program operates in accordance with federal and AmeriCorps program requirements on non-discrimination. In accordance with applicable laws and regulations, the NACDD PHA program prohibits all forms of discrimination and harassment based on the protected categories of race, color, national origin, sex, age, religion, sexual orientation, disability (mental or physical), gender identity or expression, political affiliation, marital or parental status, reprisal, pregnancy, genetic information (including family medical history), military service, or their submission of a complaint. NACDD's compliance history is available upon request.

REQUIRED COMMITMENT

1. Service members are expected to complete 1200 service hours within a one (1) year timeframe.
2. The service year is anticipated to begin 02/03/2025 and ends 02/02/2026.

ORIENTATION AND TRAINING

Members must participate in

1. Pre-service orientation
2. PHA-specific training
3. Program-specific training
4. Any other trainings deemed necessary by the Host Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

EVALUATION AND REPORTING

PHA Service Members will:

- Complete quarterly assessments of the PHA Program including their Host Site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Site supervisor
- Be required to submit service timesheets biweekly

PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS

PHA Service Members must:

- Be at least 18 years of age at the commencement of service

- Have a high school diploma or its equivalent
- Be a citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live within commutable distance of the Host Site to accommodate a hybrid service schedule

OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Must be willing to comply with all Host Site vaccination requirements, including for COVID-19

PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$8,074.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

HOW TO APPLY

- Submit Your Application by 12/20/24: Complete and submit the NACDD Public Health AmeriCorps Program Application through the following Smartsheet link:
<https://app.smartsheet.com/b/form/766fd3822c5942aa909458fef11dd12a>

FOR MORE INFORMATION

- Tierney Thomison, Public Health AmeriCorps Program Manager, National Association of Chronic Disease Directors (tthomison@chronicdisease.org) and Chelsea Cole, Public Health AmeriCorps Senior Program Coordinator (ccole@chronicdisease.org)
- [NACDD Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors \(NACDD\)](#)