



## NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps New Hampshire Service Opportunity I

### POSITION OVERVIEW:

**Position Name:** NACDD Public Health AmeriCorps Service Member

**Position Type/Hours:** Three Quarter Time/1200 hours

**Service Location:** New Hampshire Hunger Solutions, INC  
100 N. Main St. Suite 400 Concord, NH 03301.

**Living Allowance:** 7,144.00

**Education Award:** \$5,176.50

**Total Award:** \$12,320.50

### PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on improving the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 59 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with a State Health Departments, Local Health Departments, other community-based organizations, and/or local YMCAs or YMCA State Alliances, Service Members will be placed across twenty states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

### SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

NH Hunger Solutions (NHHS) is an Anti-Hunger Advocacy organization that focuses on addressing the root causes of poverty and hunger through four priority areas:

- Engage in policy advocacy to close the gap between those eligible for and those enrolled in federal nutrition programs (SNAP, School Meals, Summer Meals, WIC)
- Work with schools and communities to increase participation in School Meal Programs
- Increase public awareness of the causes of and solutions to hunger in New Hampshire
- Engage in coalition building among existing and emerging food access councils and coalitions

NHHS is looking for a passionate and motivated individual to join our team who is passionate about ensuring that NH kids receive nutritious meals at school.

PHA Service Member will work with NHHS's Child Nutrition Team to advance NHHS's statewide effort to strengthen meal programs in early childhood and K-12 educational settings, through working with childcare providers, schools, school districts and other community partners. We are seeking someone who enjoys being collaborative and creative, and who is eager to work with a variety of partners and to be a strong voice for the mission of NH Hunger Solutions.

Key responsibilities will include:

### 1. Technical support

- In collaboration with the other NHHS team members, assist schools and childcare programs in building upon their vision to realize the full benefits of equitable and sustainable school meals programs
- Provide technical assistance and support to school district staff to implement the evidence-based model, Breakfast After the Bell, in NH Schools
- Identify institutional policy change opportunities at the food service level, school level, or district level to ensure breakfast is offered after the bell in all schools

### 2. Communication

- Communicate messaging and advocacy efforts on social media, local media, and to partners about current efforts of NH Hunger Solutions to end hunger in NH.
- Assist in advocacy efforts to address federal, state, local and institutional level policy change to improve access to food for children
- Provide communication and education to collaborating organizations related to current federal, state, and local food policies and legislation
- Work with NHHS Communications Coordinator to engage food service directors and create messaging about school breakfast, summer meals, and CACFP
- Connect the Communications and Policy Manager with coalitions and their partners to share social media messaging as well as connect them to partners who can assist in school meal and school pantry work
- Draft articles for newsletters, annual reports, and other documents as requested.
- Deliver relevant presentations as appropriate
- Identify, create and disseminate educational resources to partners and maintain NH Hunger Solutions' child nutrition-related website pages and social media.

### 3. Partner Engagement

- Work with state and local partners to improve summer meals participation
- Attend community events to provide outreach and engagement, collect surveys, and present opportunities for community involvement to improve food and nutrition access
- Help to grow relationships with local partners in school districts and community organizations, to build a common language and understanding around the importance of food security for NH children
- Help to conduct focus groups and coordinate and engage community partners in survey collection and conduct analysis of these data as necessary

### 4. Administrative support

- Provide support to Deputy Director, Child Nutrition Manager, Regional Community Engagement Coordinators and Communications and Policy Manager regarding child nutrition programs

## **DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:**

- Hybrid service hours
- Service hours are to be completed Monday-Friday between the hours of 9:00am and 5:00pm time. However, because this position works with schools the hours are flexible as long as you meet an average of 23.5 hours per week.
- A maximum of 20% of service hours may be training, education, or other similar approved activities
- A maximum of 10% of service hours may be fundraising activities

## **DESIRED SKILLS & COMPETENCIES**

- Bachelor's degree or equivalent relevant experience with at least two years' experience in related fields, preferred.
- Proven ability to work cooperatively, manage complex projects, and build positive relationships with internal and external partners.
- Proven ability to connect with a wide variety of people and partner organizations through meetings, group presentations, and over the telephone, with a combination of warmth and strength
- MS Office Suite/Google Suite proficiency.
- Ability to work independently and as part of a team.
- Strong time management, project management, and organizational skills.
- Ability to honor confidentiality and to follow protocols for storing and using confidential information.
- Valid driver's license & reliable vehicle for in-state travel
- Strong written and verbal communication skills.

## **NON-DISCRIMINATION NOTICE**

- NACDD provides equal employment opportunities to applicants and employees without regard to race, color, religion, sex, sexual orientation, gender identity, marital status, parental status, genetic information, national origin, military status, protected veteran status, or disability

## **REQUIRED COMMITMENT**

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
  - The service year begins 09/30/2024 and ends 09/29/2025

## **ORIENTATION AND TRAINING**

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

## **EVALUATION AND REPORTING**

PHA Service Members will:

- Complete quarterly assessments of the PHA Program to include their Host Site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Site supervisor
- Be required to submit service timesheets biweekly

## **PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS**

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent

- Be a citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live within commutable distance of the Host Site and support a hybrid service schedule

#### OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Must be willing to comply with all Host Service Site vaccination requirements, including for COVID-19

#### PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$7,144.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

#### HOW TO APPLY

- **Submit Your Application by 8/30/24:** Complete and submit the NACDD Public Health AmeriCorps Program Application through the following Smartsheet link:  
<https://app.smartsheet.com/b/form/766fd3822c5942aa909458fef11dd12a>

#### FOR MORE INFORMATION

- Tierney Thomison, Public Health AmeriCorps Program Manager, National Association of Chronic Disease Directors ([tthomison@chronicdisease.org](mailto:tthomison@chronicdisease.org)) and Chelsea Cole, Public Health AmeriCorps Senior Program Coordinator ([ccole@chronicdisease.org](mailto:ccole@chronicdisease.org))
- [NACDD Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors \(NACDD\)](#)