

NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS

Public Health AmeriCorps (West Virginia) Service Opportunity I

POSITION OVERVIEW:

Position Name: NACDD Public Health AmeriCorps Service Member
Position Type/Hours: Three Quarter Time/1200 hours
Service Location: West Virginia Division of Health Promotion and Chronic Disease
350 Capitol Street, Room 514 Charleston, WV 25301

Living Allowance: \$10,592.00
Education Award: \$5,176.50
Total Award: \$15,768.50

PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 58 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with a State Health Department or similar agency, local health department(s) or other community-based organization(s), and/or a local YMCA or YMCA State Alliance, Service Members will be placed across fifteen states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

PHA Service Member will support staff and programs within the West Virginia Division of Health Promotion and Chronic Disease (HPCD) as it relates to implementation of policy, systems and environmental (PSE) strategies to reduce disparities related to nutrition security, safe access to physical activity, and social connectedness throughout the state. This position is responsible for programmatic support and will report directly to the Prevention Policy Branch Senior Manager. The Service Member will assist in all access to physical activity, nutrition security, and social connectedness initiatives at a state and community-level that support safe and equitable physical activity and changes that demonstrate enhanced walkability or increased safety. One of the priority activities related to access to physical activity and social connectedness will be working with the Center for Active West Virginia (CAWV), Active Southern West Virginia and Try This West Virginia to implement PSE changes throughout the state of West Virginia. The Service member will also work with the CAWV to promote and integrate the West Virginia Physical Activity Plan into HPCD physical activity initiatives. A priority for nutrition security will be assisting Mountaineer Food Bank with Food Pantries throughout West Virginia to increase the number of pantries that pass Nutrition Standard Guidelines. The PHA Service Member will also:

- Increase knowledge and skills of HPCD physical activity nutrition and social isolation work and role by consistent review of funded requirements (grant work plans, reporting , performance measures, CDC and NACDD resources, etc.).
- Assist program manager in coordinating for state and federal funded physical activity nutrition and social isolation projects to guide and support grant partnerships in fulfilling grant strategies, objectives and reporting processes

- Learn to use staff standard operating procedures and Google office for HPCD to improve efficiency and effectiveness of physical activity nutrition and social isolation programs
- Represent HPCD in meetings with contractors and other state partners to guide issues and decisions for physical activity nutrition and social isolation initiatives.
- Actively participate in selected trainings to increase public health, evaluation, and meeting facilitation knowledge, skills, and abilities related to physical activity, nutrition security and social isolation programs.
- Participate in weekly team meetings, strategic planning sessions and monthly supervisor meetings to set overall goals for physical activity, nutrition security and social isolation programs for HPCD and to develop a plan to achieve them.

DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:

- Hybrid service hours
- Service hours are to be completed Monday-Friday between the hours of 8:00am and 5:00pm ET
- A maximum of 20% of your service hours may be training, education, or other similar approved activities

DESIRED SKILLS & COMPETENCIES

- Strong organizational and communication skills
- Ability to complete basic research/data review online
- Basic computer and online/IT skills, including use Zoom, and Google Office products
- Commitment to improving community health and equity

REQUIRED COMMITMENT

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
 - The service year begins 07/08/2024 and ends 07/07/2025

ORIENTATION AND TRAINING

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Service Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

EVALUATION AND REPORTING

PHA Service Members will:

- Complete quarterly assessments of the PHA Program to include their host site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Service Site supervisor
- Be required to submit service timesheets biweekly

PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent
- A citizen, national, or lawful permanent resident alien of the United States

- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live in the geographic region and within reasonable driving distance of the host service site and support a hybrid work schedule

OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Must be an upper level (3rd or 4th year) undergraduate student or graduate level student enrolled at a college or university pursuing a public health degree or related degree
- Must be willing to comply with all Host Service Site vaccination requirements, including for COVID-19

PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$10,592.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

HOW TO APPLY

1. **Find An Opportunity:** Visit the [AmeriCorps State and National](#) page. Scroll to “Find an Opportunity”. Scroll to the bottom of the page and select “Refine Search”. Insert the following for program type: “AmeriCorps State/National”, select the state for the service opportunity you’re interested in applying, and for program name type: “NACDD PHA”. Select “Search” and then “Apply Now!”
2. **Register on the MyAmeriCorps Portal:** Before applying for AmeriCorps opportunities, you’ll need to create a profile in the AmeriCorps Portal. Creating your profile is a four-step process.
3. **Complete Your Application:** Complete the application for the Service Opportunity that you’re interested in by providing the requested information about your skills and experiences.
4. **Submit Your Application by 05/03/24:** Once you’ve completed your application, you’ll be able to submit your application.

FOR MORE INFORMATION

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- [Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors](#)