



NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps (Oklahoma) Service Opportunity I

POSITION OVERVIEW:

Position Name: NACDD Public Health AmeriCorps Service Member

Position Type/Hours: Three Quarter Time/1200 hours

Service Location: Oklahoma State Department of Health
123 Robert S Kerr Ave, Oklahoma City, OK 73102

Living Allowance: \$10,592.00

Education Award: \$5,176.50

Total Award: \$15,768.50

PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 58 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with a State Health Department or similar agency, local health department(s) or other community-based organization(s), and/or a local YMCA or YMCA State Alliance, Service Members will be placed across fifteen states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

PHA Service Members support the Oklahoma State Department of Health's Community Analysis and Linkages Department's Social Connectedness initiatives. The mission of the Oklahoma State Department of Health is "To protect and promote health, to prevent disease and injury, and to cultivate conditions by which Oklahomans can thrive".

The service member's role involves internal and external coordination to research evidence-based actions that various non-traditional partners can take to promote social connectedness (e.g., businesses, local governments, schools, congregations, etc.). They will compile recommendations, create informational materials and guides, assist in developing a dissemination plan for these resources, and then distribute them to educate organizations on the significance of fostering social connectedness. The general responsibilities of the Service Member in this context include:

- Developing and implementing technical assistance materials for local partners related to social connectedness policies and practices.
- Compiling information and creating resources highlighting the importance of promoting social connectedness in communities facing social isolation and disconnection and sharing these resources with state and local partners.
- Compiling, reviewing, and analyzing relevant data and research to advance state-level strategies for enhancing social connectedness.
- Engaging in communication activities, such as sharing resources with statewide partners and developing a social media outreach plan to raise awareness about the importance of social connectedness.

- Participating in virtual and in-person partner meetings to discuss strategies for promoting social connectedness throughout the state of Oklahoma.
- Research opportunities to promote social connectedness across Oklahoma

DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:

- Hybrid service hours
- Service hours are to be completed Monday-Friday between the hours of 7:00am and 5:00pm CT
- A maximum of 20% of your service hours may be training, education, or other similar approved activities

DESIRED SKILLS & COMPETENCIES

- Experience or a strong interest in social connectedness issues, programs designed to foster social connections, community engagement efforts, and promoting equity in this field, or a willingness to expand knowledge through research.
- Demonstrated ability to work independently as a proactive learner, eager to acquire new skills and expertise.
- Proficiency in organizational skills, written communication, and the capability to conduct basic research and data analysis to assist in resource development.
- Computer literacy and competence in using online/IT tools, including, but not limited to, Microsoft Office suite (Word, PowerPoint, etc.), Smartsheet, Zoom, and Google applications.

REQUIRED COMMITMENT

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
 - The service year begins 07/08/2024 and ends 07/07/2025

ORIENTATION AND TRAINING

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Service Site supervisor

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

EVALUATION AND REPORTING

PHA Service Members will:

- Complete quarterly assessments of the PHA Program to include their host site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Service Site supervisor
- Be required to submit service timesheets biweekly

PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent
- A citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live in the state where the host service site is located and support a remote work schedule

OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Preferred: Upper level (3rd or 4th year) undergraduate student or graduate level student enrolled at a college or university pursuing a public health degree or related degree
- Required: Must be willing to comply with all Host Service Site vaccination requirements, including for COVID-19
- Applicants must be prepared to adhere to the policies and procedures of the host site

PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$10,592.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

HOW TO APPLY

1. **Find An Opportunity:** Visit the [AmeriCorps State and National](#) page. Scroll to “Find an Opportunity”. Scroll to the bottom of the page and select “Refine Search”. Insert the following for program type: “AmeriCorps State/National”, select the state for the service opportunity you’re interested in applying, and for program name type: “NACDD PHA”. Select “Search” and then “Apply Now!”
2. **Register on the MyAmeriCorps Portal:** Before applying for AmeriCorps opportunities, you’ll need to create a profile in the AmeriCorps Portal. Creating your profile is a four-step process.
3. **Complete Your Application:** Complete the application for the Service Opportunity that you’re interested in by providing the requested information about your skills and experiences.
4. **Submit Your Application by 05/03/24:** Once you’ve completed your application, you’ll be able to submit your application.

FOR MORE INFORMATION

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- [Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors](#)