



## NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS Public Health AmeriCorps (Nevada) Service Opportunity II

### POSITION OVERVIEW:

**Position Name:** NACDD Public Health AmeriCorps Service Member

**Living Allowance:** \$10,592.00

**Position Type/Hours:** Three Quarter Time/1200 hours

**Education Award:** \$5,176.50

**Service Location:** The Department of Health and Human Services (DHHS),  
Division of Public and Behavioral Health (DPBH)

**Total Award:** \$15,768.50

4150 Technology Way, STE 210, Carson, City, NV 89706  
OR Nearest Food Bank/Food Pantry to your residency

### PROGRAM PURPOSE:

The National Association of Chronic Disease Directors (NACDD) is a national public health non-profit agency focused on the health of the public by strengthening state and national leadership and expertise for chronic disease prevention and control. NACDD's core membership is composed of the 58 State and Territorial Health Department Chronic Disease Directors and their staff who protect the health of the public through primary and secondary prevention efforts and work "upstream" on root causes of chronic conditions. NACDD promotes health and reduces the burden of chronic disease through various programs and initiatives in collaboration with the Centers for Disease Control and Prevention's (CDC) Division of Nutrition, Physical Activity, and Obesity and the Division of Population Health, and a team of nationally recognized experts.

To enhance public health resources across the country and support state and local public health settings respond to and recover from the COVID-19 pandemic, the Public Health AmeriCorps (PHA) program supports the recruitment, training, and development of the next generation of public health leaders. In partnership with a State Health Department or similar agency, local health department(s) or other community-based organization(s), and/or a local YMCA or YMCA State Alliance, Service Members will be placed across fifteen states to advance existing efforts around food and nutrition security, safe physical activity access, social connectedness, and health equity, all within the context of the impact of the COVID-19 pandemic.

### SPECIFIC SERVICE FUNCTIONS AND RESPONSIBILITIES:

The PHA Service Member will support the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health (DPBH) and local food banks/pantries in improving access to physical activity, reducing social isolation and loneliness, and improving food nutrition and security. More specifically the Service Member(s) will assist the Office of Food Security and the Nevada's Council on Food Security with implementing the [Nevada's 2023 Food Security Strategic Plan](#) objectives and the Food Security focus area of the State Health Improvement Plan (SHIP). These plans identify specific strategies to address the root causes and negative impacts of hunger and food insecurity and improve the overall food security ecosystem of Nevada. The Service Member will help **LEAD** systems change to improve food security through greater collaboration, information-sharing, and policy development efforts. They will also help **FEED** Nevada's population at increased/higher risk for food insecurity by supporting the Food For People Not For Landfill (FFPNL) program per [NRS 232.4969](#). Lastly, they will help **BUILD** Nevada's food security ecosystem by increasing capacity and education.

Responsibilities and functions will include

- Planning, implementing, monitoring, and reporting of projects that align with three (3) of the five (5) foundational themes otherwise known as the "pillars" (LEAD, FEED, and BUILD) of the [Nevada's 2023 Food Security Strategic Plan](#) and the specific actions steps in the SHIP related to Food Security
- Reviewing processes to evaluate the effectiveness of the activities
- Designing and developing data collection and program evaluation tools
- Conducting routine analysis of program processes

- Providing outcome data to the program and stakeholders
- Monitoring, and evaluating measures on program activities
- Providing technical assistance to Food Security stakeholder

#### **DESCRIPTION OF ANTICIPATED SERVICE SCHEDULE:**

- Hybrid service hours: Preferably In-Person at the Food Bank(s)/Pantry(ies) and Telecommute at DPBH.
- Service hours are to be completed Monday-Friday 7:00am-7:00pm PT
- A maximum of 20% of your service hours may be training, education, or other similar approved activities

#### **DESIRED SKILLS & COMPETENCIES**

- Be willing to learn evaluation, grant writing, and obtain data analysis skills for data and grant reporting.
- Must have an adaptive mindset and enjoy brainstorming and collaborating in business development.
- Must be adept in critical thinking and analysis to create viable strategies and solutions.
- Must possess problem solving skills and communication skills for public speaking and technical assistance.

#### **REQUIRED COMMITMENT**

- Service members are expected to complete 1200 service hours within a one (1) year timeframe.
  - The service year begins 07/08/2024 and ends 07/07/2025

#### **ORIENTATION AND TRAINING**

Members must participate in

- Pre-service orientation
- PHA-specific training
- Program-specific training
- Any other trainings deemed necessary by the Host Service Site supervisor and the Food Bank(s)/Pantr(ies)

Note: Trainings will be limited to 20% or less of PHA Service Members service hours

#### **EVALUATION AND REPORTING**

PHA Service Members will:

- Complete quarterly assessments of the PHA Program to include their host site experience, trainings, sense of belongingness and inclusivity, interest in pursuing a career in public health, etc.
- Complete monthly reflection forms
- Participate in quarterly performance evaluation and reviews with their Host Service Site supervisor
- Be required to submit service timesheets biweekly

#### **PUBLIC HEALTH AMERICORPS ELIGIBILITY AND REQUIREMENTS**

PHA Service Members must:

- Be at least 18 years of age at the commencement of service
- Have a high diploma or its equivalent
- A citizen, national, or lawful permanent resident alien of the United States
- Satisfy the National Service Criminal History Check eligibility criteria pursuant to [45 CFR 2540.202](#)
- Live in the geographic region and within reasonable driving distance of the host service site and support a hybrid work schedule

## OTHER PROGRAM ELIGIBILITY AND REQUIREMENTS

- Preferred: Upper level (3rd or 4th year) undergraduate student or graduate level student enrolled at a college or university pursuing a public health degree or related degree
- Preferred: Candidate with grant writing and evaluation experience with strong written and communication skills or willingness to learn
- Required: Must be willing to comply with all Host Service Site vaccination requirements, including for COVID-19

## PUBLIC HEALTH AMERICORPS PROGRAM BENEFITS

- Living allowance of \$10,592.00 over the course of the term of service
- \$5,176.50 Segal Education Award at the end of a successful service term
- Student loan deferment and interest forbearance
- Increased professional awareness and accumulated real-world experience to enhance job competence following completion of service year
- Join a network of like-minded leaders who are passionate about improving communities and the health and wellbeing of community members

## HOW TO APPLY

1. **Find An Opportunity:** Visit the [AmeriCorps State and National](#) page. Scroll to “Find an Opportunity”. Scroll to the bottom of the page and select “Refine Search”. Insert the following for program type: “AmeriCorps State/National”, select the state for the service opportunity you’re interested in applying, and for program name type: “NACDD PHA”. Select “Search” and then “Apply Now!”
2. **Register on the MyAmeriCorps Portal:** Before applying for AmeriCorps opportunities, you’ll need to create a profile in the AmeriCorps Portal. Creating your profile is a four-step process.
3. **Complete Your Application:** Complete the application for the Service Opportunity that you’re interested in by providing the requested information about your skills and experiences.
4. **Submit Your Application by 05/03/24:** Once you’ve completed your application, you’ll be able to submit your application.

## FOR MORE INFORMATION

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- [Public Health AmeriCorps](#)
- [National Association of Chronic Disease Directors](#)