

Job ID: 45555 - Center for Health Promotion Director - Health Promotion & Education Manager

Location: St. Paul

Full/Part Time: Full-Time

Regular/Temporary: Unlimited

Job Class: Health Promotion & Education Manager

Working Title: Center for Health Promotion Director

- **Who May Apply:** Open to all qualified job seekers
- **Date Posted:** 09/22/2021
- **Closing Date:** 10/05/2021
- **Hiring Agency/Seniority Unit:** Minnesota Department of Health (MDH) / Health-Managerial
- **Division/Unit:** Health Promotion Chronic Disease / Center for Health Promotion
- **Work Shift/Work Hours:** Day Shift / 8:00am - 4:30pm
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes, Up to 25%
- **Salary Range:** \$40.30 - \$57.85/hourly; \$84,146 - \$120,790/annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 220 - Managerial Plan/Unrep
- **FLSA Status:** Exempt - Executive
- **Connect 700 Program Eligible:** [Yes](#)

Job Summary

This position exists to direct behavioral science and epidemiologic studies to assess the importance, prevalence and preventability of risk factors for major causes of morbidity and mortality associated with chronic diseases and healthy aging in Minnesota and to develop, evaluate, disseminate and support statewide programs to promote health and prevent cardiovascular disease, diabetes, asthma, poor oral health and their complications. The purpose of these programs is to reduce the incidence and prevalence of chronic diseases, chronic disease complications, by reducing or eliminating major behavioral health problems or risk factors among high-risk groups and the general population through policy, systems and environmental change. (If you applied during the initial posting period, 05/01/2021-05/21/2021, you do not need to reapply.)

Minimum Qualifications

Four years of experience as a supervisor or manager of professional or supervisory employees in a public health or health related program in a government agency or academic or healthcare setting

AND

A Master's degree in public health, health promotion, behavioral or social science, public administration, health care administration, management or a related field

(A PhD or terminal degree in one of the above listed areas may substitute for one year of supervisory or managerial experience)

Additional requirements and experience all applicants must demonstrate:

- Expertise in project management and evaluation, with a demonstrated ability to use a planned approach to completing work effectively and efficiently
- Ability to establish effective working relationships and partnerships with a wide variety of state and local officials, community groups and organizations, employees and professional or public health organizations
- Experience with organizational problem solving and process improvement with the ability to analyze problems and provide information and recommend changes in departmental policies, plans, and procedures

Preferred Qualifications

- A PhD in public health, health promotion, behavioral or social science, behavioral epidemiology, or related field
- Five years of experience as a manager of high-level professional or supervisory employees in a public health or health related program in a government agency or healthcare or academic setting
- Experience in addressing emerging chronic disease issues and implementing strategies to change the health related policies of private organizations or

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- governmental entities capable of affecting the health of populations
- Experience in leading strategically and collaboratively by articulating needs, a vision and serving as a thought leader and catalyst for change
- Ability to recruit and retain a diverse, interdisciplinary public health workforce (culture, age, gender, race, etc.)
- Ability and experience preparing evidence-based proposals for funding from a variety of sources, including the CDC and the NIH, and serving as the PI or Project Director of such proposals
- Knowledge of the socioeconomic and behavioral determinants of health disparities. Ability to build capacity at all levels of decision-making to promote community solutions for ending health disparities
- Ability to define and interpret data including non-traditional data to address chronic disease prevention and control (e.g. transportation data, electronic health records and cigarette sales), explain relevant inferences from quantitative and qualitative data, and maintain current standards of data collection

Additional Requirements

Must successfully pass a background check

Why Work For Us

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

Our differences make us stronger and leveraging them helps us create a workforce where everyone can thrive. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace. We do this by developing strong leaders and advocates, increasing cultural competence and understanding among all employees, and removing institutional barriers and attitudes that prevent employees from advancing as far as their talents will take them. We prohibit discrimination and harassment of any kind based on race, color, creed, religion, national origin, sex (including pregnancy, childbirth and related medical conditions), marital status, familial status, receipt of public assistance, membership or activity in a local human rights commission, disability, genetic information, sexual orientation, gender expression, gender identity, or age.

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How to Apply

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637).

For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact

If you have questions about the position, contact Shannon Huberty at shannon.huberty@state.mn.us.

If you are a Connect 700 applicant, please email your certificate and the Job posting ID# to shannon.huberty@state.mn.us by the position close date.

If you are an individual with a disability and need an accommodation for an interview, you may contact the Department of Health ADA Coordinator at health.hr.ada@state.mn.us.

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us. Please indicate what assistance you need.