**Step It Up! Action Institute for Increasing Walking and Walkability**

**Metropolitan Planning Organization Regions (or other similar regional entities)**

**Request for Funding and Technical Assistance**

**Appendix E:**

**Subjective Level of Readiness Scale**

**What Level of Readiness Exists within your MPO Region (and within your assembled team) to improve walkability?**

**Instructions:**

Using the readiness chart below, please indicate your region’s subjective readiness on the applicant team’s designated Team Lead’s Letter of Commitment for targeting advanced PSE interventions to improve walkability, community, and transportation design within your MPO region (Level 1, Level 2, Level 3, or Level 4). You also will be asked to clarify this on the application form.

We recommend that as you develop your overall subjective score, you consider the level of readiness that exists within your region as well as within the individual agencies on your team.

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| **Subjective Level of Readiness Scale 1 – 4:** | **Scale Description:** |
| **Level 1 Readiness** | * No direct contact initiated by local or regional agencies and/or members of prospective state team; * Possible, occasional/incidental interaction on inter-agency committees; |
| **Level 2 Readiness** | * Active interaction on inter-agency committees * Members from prospective regional team have active memberships on inter-agency committees; * Ongoing interest/outreach/attempts to form more intentional inter-agency partnership; |
| **Level 3 Readiness** | * Active collaboration at policy development or programmatic levels of departments; * Senior administrators in one or multiple agencies have portfolio(s) that overlap with another agency; * Active, ongoing collaborative activities may take place at lower levels of departments |
| **Level 4 Readiness** | * Active collaboration at management levels of departments; * Regular, ongoing collaborative activities between executive leadership sets the tone for involved agencies; * Departments or involved agencies may conduct joint strategic planning, have missions that include common elements/common interests |