

## **NACDD Issues/ Policy and White Paper Process**

The members of NACDD Legislative and Policy Steering Committee(LPSC) serve as the face and voice of state chronic disease and health promotion directors and are frequently called on by federal and state lawmakers and national organizations to provide input on the development of public health policy. Their leadership, coordination, and position in state government enables them to effect change in public health policy both in their states and on a national level.

**White Papers** – NACDD White Papers are targeted at national policymakers and deal with authorizing, appropriations and related questions aimed at solutions. They are generated and circulated through the LPSC in concert with contracted representatives.

**Issue/ Policy Statements** - From time to time it is appropriate for NACDD to release statements of policy dealing with issues in our society, culture, health system, or public health at a high level so that NACDD is “on the record” on these important issues.

Policy and position statements generated by NACDD members through our councils, committees and interest groups (internal groups), once approved by the Board of Directors, will be posted on our website [www.chronicdisease.org](http://www.chronicdisease.org)

### **NACDD Issue/ Policy Statements Approval Process:**

1. The LPSC or another internal group identifies the need for A) a new issue/policy statement, or B) the review of a current issue/policy statement.
2. The program team (staff, consultants, council) drafts the statement and communication plan with collaboration from their respective constituents and guidance from a Board Member Liaison.
3. The LPSC reviews the approved draft.
  - a. If the policy committee approves the draft, proceed to step #4.
  - b. If the policy committee does not approve, the draft goes back to the program team to repeat step #2.
4. The communications team conducts an editorial review and forwards to the Executive Committee/CEO (in consultation with Leg and Policy chair) for step #5.
5. The Executive Committee/CEO/Leg and Policy Chair review(s) the statement.
  - a. If there are substantive changes, the program team incorporates the changes into the draft.

- b. If there are no substantive changes, the CEO returns the statement to the program team. Proceed to step #6.
6. The Leg and Policy Chair decides if the policy requires additional input from the LPSC committee.
  - a. IF YES: the program staff obtains input from the LPSC before sending back to the Executive Committee.
  - b. IF NO: the program staff makes the minor edits if needed. Proceed to step #7.
7. The Executive Committee forwards materials to the Board of Directors for final review and approval at the next scheduled board meeting (in-person or conference call).