



NACDD Regional Representatives Council

Operating Guidelines

Purpose:

The Regional Representatives Council is formed to serve as the point of contact for each NCCDPHP region in developing Chronic Disease Director input, feedback, and perspective on the management and leadership of coordinated chronic disease prevention and health promotion for their peers, NACDD, and CDC and other partners.

Length of term and selection:

- Terms of service will be two years. Note: Terms for the first cohort of representative will be between 18 and 24 months as the staggering term calendar is implemented.
- One representative from each Region will be selected by that region by election. NACDD will manage the election process.
- There will be a break of at least one term before serving again.
- Term schedules:
 - January 2016 – 2018: Region A, Region E, Region I
 - July 2016 – 2018: Region B , Region F
 - January 2017 – 2019: Region C, Region G, Region J
 - July 2017 – 2019: Region D, Region H

Responsibilities:

- Representing the Chronic Disease Directors in their regions
- Gathering input, feedback, and perspective from the Chronic Disease Director members of their region
- Sharing information regarding the Council's discussions with the Chronic Disease Director members of their region.
- Forwarding ideas, concerns, and emerging practice issues to the Council for discussion
- Participating in the monthly video conference meetings
- Supporting the connection of the Council to the NACDD Board's mission and goals
- Offering input to NACCDPHP
- Supporting the connection of the members of their Region to their assigned RTC.

****Council Meeting Notes will be shared with the NACDD Board Executive Council.**

****Meetings currently scheduled for Second Monday of the Month at 1:00 pm eastern**